

BETTER PLACES PARTNERSHIP

Draft Terms of Reference (August 2006)

Aims

“Lead the delivery of cleaner, safer and greener public spaces and improvement of the quality of the built environment in deprived areas and across the borough, with measurable improvement by 2008.”

Rationale

The Better Places Partnership (BPP) is a strategic body forming part of the Haringey Strategic Partnership (HSP). Together with other thematic partnerships, the BPP will help deliver the priorities set out in the Community and Neighbourhood Renewal Strategies. The BPP will be primarily responsible for the above overarching aim and its own priorities outlined below.

Community Strategy Priorities

- Improve Services
- Narrow the Gap
- Safer Communities
- A Better Environment
- Education

Better Places Partnership Objectives

1. Cleaner & greener Haringey
2. Improving homes
3. Better & safer local transport and reduced traffic congestion
4. Enabling environmental sustainability
5. Better opportunities for sports & leisure
6. A quality built environment

Objectives

1. To develop strategic partnership activity for the borough, focusing on the priorities for the BPP shown above (subject to agreement), together with any other appropriate issues.
2. The activities of the BPP and the associated working groups will be geared to achieving the agreed objectives. These priorities will largely determine the business of these groups.
3. To oversee the performance management of strategic local targets for this theme, including those that set the local contribution to achieving national or regional targets such as floor targets. To provide a strategic review of progress around these targets and recommend improvements that will help ensure their achievement.
4. To advise the Haringey Strategic Partnership (HSP) on the above issues where they are part of the responsibilities of the HSP, such as the Community Strategy, NRF Strategy and programme and any other relevant strategic partnership matters that may arise.

5. To add value and ensure a joined up approach supported by the wider community through partnership working.
6. Work in partnership to shape the delivery of services with a customer focus.

Operational Protocols

Membership

1. The membership of the BPP will be agreed at the first meeting and reviewed periodically and when ever the need may arise. See appendix 1 for the current list.
2. The BPP will select a member to represent the BPP at the main Haringey Strategic Partnership (HSP) board who will be responsible for feeding back to the BPP on the work of the HSP and leading on (with support) any BPP items to the HSP.
3. Members of the partnership will communicate to their respective organisations, decisions made by the BPP and ensure where possible that these decisions are reflected in their business planning process.
4. The activity of the Working Groups sitting under the Better Places Partnership will be regularly shared at agreed meetings with the Community Engagement Forum. The views of the Community Engagement Forum will be sought. The meetings will be seen as an opportunity for the Forum to influence activity within the bounds of the agreed priorities. The frequency of these meetings will be agreed directly with the Community Engagement Forum.
5. 3 Members of the Community Engagement forum will sit on the BPP. This will include representation from both HarCEN and the Community Engagement Forum. (This is subject to further discussion with the Forum and HarCEN).
6. Members of the Partnership will also communicate relevant business of the BPP to wider stakeholders, seeking, where necessary, views on decisions and activity.
7. Members will work in the spirit of partnership and be the ambassadors of BPP and HSP in Haringey and contribute to the wider role of the LSP.

Meetings

1. The BPP will meet at least four times a year between April to March.
2. Each meeting will have a particular focus with additional officer support and partners invited as necessary
3. Sub-group and special meetings (including meetings with the Community Engagement Forum) will be organised on a regular and on-going basis with timings and frequencies to be agreed. (See **Membership** item 4. above).
4. The HSP will be a standing agenda item to enable the BPP to receive feedback from the HSP main board and to agree items that need to be feed into the next HSP meeting.

5. The agendas, papers and notes of the BPP meetings will be made available to members of the public when requested, but meetings will not be considered as public meetings.

Decision Making

1. Decisions will be made on the basis of consensus.
2. Observers are not part of the partnerships decision making process.
3. To make decisions meetings must be quorate. A quorum will be 5 members.
4. Any conflicts between partners or members will be resolved through discussion and negotiation.

Chair

At the beginning of each Municipal year, at the annual meeting, the BPP will select a chair. The Chair can serve for a maximum of three years.

Vice Chair

A vice chair from an organisation other than the Council will be selected by the HSP. In subsequent years the board will select a vice-chair annually. This will be at the annual meeting. The Vice-chair can serve for a maximum of three years.

Reps

Partner bodies are responsible for ensuring that they are represented at an appropriate level.

Co-opting

The Partnership may co-opt additional members by agreement who will be the full voting members of the Board.

Sub-Groups of the Better Places Partnership Board

The Board will be supported by subsidiary bodies known as the Executive as follows:

Executive/sub-group	Chair
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•	
•	
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•	
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Other sub-bodies may be established by the Board as it evolves.

Agendas

Agendas and reports will be circulated at least five working days before the meeting. Additional late items will be at the discretion of the chair.

Partner Action

Representatives will provide a link with their own organisation regarding reporting back and instigating partner action.

Interest

Members must declare any personal and/or pecuniary interests with respect to agenda items and must not take part in any decision required with respect to these items.

Absence

If a representative is absent for three consecutive meetings the organisation/sector will be asked to re-appoint/confirm its commitment to the partnership.

Appendix 1 - Membership 2006/7

The representation of the BPP respect of the number of seats each organisation has is indicated in this list in the first column by the number of times each agency is listed for that particular agency.

AGENCY	REPRESENTATIVE
Haringey Council	Cllr. Brian Haley Executive Member for Environment & Conservation
Haringey Council	Andrew Travers Interim Director of Environmental Services, Haringey Council
Haringey Council	Cllr. Lorna Reith Executive Member for Community Involvement
Haringey Fire Service	John Brown Borough Commander
Haringey Metropolitan Police Service	Paul Hand
Environment Agency	Di Holba External Relations Officer
Lee Valley Regional Authority	David Anstey Director of Regeneration
London Remade	Ellen Struthers Project Manager
Registered Social Landlords	Andrew Billaney Chief Executive, Hornsey housing Trust
New Deal for Communities (NDC)	Symon Sentaine Programme Director
Haringey Teaching Primary Care Trust	Dr. Ann-Marie Connolly Director of Public Health
Mobility Forum	Pamela Moffat Mobility Forum Chairman
Transport for London	Pat Hayes

Thames Water	Jill Sterry Community liaison Executive
English Nature	Judith Hanna
COMMUNITY ENGAGEMENT FORUM (CEF) REPRESENTATIVES (3 places – taken from list below and decided by the CEF)	
CEF REP. (Local Agenda 21)	Phil England CEF Secretary
CEF REP. (Haringey Federation of Residents Associations)	Dave Morris
CEF REP. (Local Agenda 21)	Philip Dale
CEF REP. (Friends of Parks)	Cheri Williams
CEF REP. (Local Agenda 21)	Ruth Tod
CEF REP. (Haringey Federation of Residents Associations)	Ibilola Campbell
CEF REP. (Friends of Parks)	Catherine Stenzl
CEF REP. (Haringey Federation of Residents Associations)	Bob Maltz